



## Facility

Name: VICKIE GARCIA License Number: 25859  
Address: 914 Thornton, CLOVIS, NM 881010000  
Phone: 5752188465 Fax: E-mail:

## License Information

Type: 2 Star Group Child Care Home Status: Licensed Issue Date: 08/27/2018 Expiration Date: 08/26/2019

## Capacity

Over Age 2: 7 Under Age 2: 4 Night Care: 0 Playground: 0  
Square Footage: 210

## Census

Over 2: 1 Under 2: 0

## Classrooms

Number of Classrooms: 1

## Days and Hours of Operation

|                                 |                                |                                  |                                 |                               |
|---------------------------------|--------------------------------|----------------------------------|---------------------------------|-------------------------------|
| Monday<br>12:00 AM - 11:59 PM   | Tuesday<br>12:00 AM - 11:59 PM | Wednesday<br>12:00 AM - 11:59 PM | Thursday<br>12:00 AM - 11:59 PM | Friday<br>12:00 AM - 11:59 PM |
| Saturday<br>12:00 AM - 11:59 PM | Sunday<br>12:00 AM - 11:59 PM  |                                  |                                 |                               |

## Inspection

Date: 01/03/2019 Time In: 11:40 AM Time Out: 2:00 PM Purpose: Semi-Annual

## Licensure

|   |            |
|---|------------|
| 8.16.2.31 A Licensing Requirements          | Compliance |
| 8.16.2.31 B Capacity of a Home              | Compliance |
| 8.16.2.31 C Incident Reporting Requirements | Compliance |

## Administrative Requirements

|  |               |
|--|---------------|
| 8.16.2.32 A Administrative Records                       | Compliance    |
| 8.16.2.32 B Mission, Philosophy and Curriculum Statement | Not Inspected |
| 8.16.2.32 C Parent Handbook                              | Not Inspected |
| 8.16.2.32 D Children's Records                           | Compliance    |

## Administrative Requirements *(continued)*

|                                |               |
|--------------------------------|---------------|
| 8.16.2.32 E Personnel Records  | Compliance    |
| 8.16.2.32 F Personnel Handbook | Not Inspected |

## Personnel & Staffing

|   |            |
|---|------------|
| 8.16.2.33 A Personnel and Staffing Requirements | Compliance |
| 8.16.2.33 B Staff Qualifications and Training   | Compliance |

## Services & Care of Children

|   |                       |
|---|-----------------------|
| 8.16.2.34 A Guidance  | Compliance            |
| 8.16.2.34 B Naps or Rest Period                                     | Compliance            |
| 8.16.2.34 C Additional Requirements for Infants and Toddlers        | Compliance            |
| 8.16.2.34 D Diapering and Toileting                                 | Not Inspected         |
| 8.16.2.34 E Additional Requirements for Children with Special Needs | Compliance            |
| 8.16.2.34 F Night Care  | Not Inspected         |
| 8.16.2.34 G Physical Environment                                    | Compliance            |
| 8.16.2.34 H Social-Emotional Responsive Environment                 | Compliance            |
| 8.16.2.34 I Equipment and Program                                   | Compliance            |
| 8.16.2.34 J Outdoor Play  | <b>Non-compliance</b> |

*Playground equipment is not safe as evidenced by the following: visible cracks, accessible sharp edges or points.*

*Plastic structures with visible cracks need to be removed. Three tricycles are missing handles and need to be removed.*

### *Corrective Action Plan*

*Equipment will be removed or made inaccessible until repairs can be made. A schedule for routine inspection and maintenance will be devised.*

Regulation: 8.16.2.34.J.1.

Date to be Completed: 02/02/2019

|   |               |
|---|---------------|
| 8.16.2.34 K Swimming, Wadding and Water | Not Inspected |
| 8.16.2.34 L Field Trips                 | Not Inspected |

## Food Service

8.16.2.35 B Meals and Snacks *Not Inspected*

8.16.2.35 C Menus **Non-compliance**

*Weekly menus are not posted at least one week in advance.*

*Corrective Action Plan*

*A dated weekly menu will be posted in an area visible to parents. Menus shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children.*

Regulation: 8.16.2.35.C.1.

Date to be Completed: 02/02/2019

8.16.2.35 D Kitchens **Non-compliance**

*A leftover is not properly stored; the item is not wrapped.*

*Corrective Action Plan*

*Proper food storage practices will be implemented.*

Regulation: 8.16.2.35.D.4.

Date to be Completed: 02/02/2019

8.16.2.35 E Meal Times *Compliance*

## Health & Safety Requirements

8.16.2.36 A Hygiene *Compliance*

8.16.2.36 B First Aid Requirements *Compliance*

8.16.2.36 C Medication *Not Inspected*

8.16.2.36 D Illness and Notifiable Diseases *Not Inspected*

8.16.2.37 A-G Transportation Requirements for Homes *Not Inspected*

## Buildings, Grounds & Safety

8.16.2.38 A Housekeeping **Non-compliance**

*The premises are not in good repair as evidenced by West door to deck area with exposed screws and door coming apart..*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the home and premises will be established.*

Regulation: 8.16.2.38.A.1.

Date to be Completed: 02/02/2019

**8.16.2.38 A Housekeeping (continued)****Non-compliance**

*Debris was observed in the outdoor play area.*

*Corrective Action Plan*

*The home and premises will be kept free of debris.*

Regulation: 8.16.2.38.A.1.

Date to be Completed: 02/02/2019

*The kitchen has a heavy accumulation of food/debris. The bathroom has shampoo spread on and around the sink.*

*Corrective Action Plan*

*A routine will be established to assess all areas of the premises for cleanliness, safety and potential hazards.*

Regulation: 8.16.2.38.A.1.

Date to be Completed: 02/02/2019

**8.16.2.38 B Pest Control****Not Inspected****8.16.2.38 C Mechanical Systems****Compliance****8.16.2.38 D Lighting, Lighting Fixtures and Electrical****Non-compliance**

*Electrical outlets within reach of children in the kitchen and licensed rooms are not safety outlets and they do not have protective covers.*

*Corrective Action Plan*

*Protective covers will be added.*

Regulation: 8.16.2.38.D.2.

Date to be Completed: 02/02/2019

**8.16.2.38 E Exits****Compliance****8.16.2.38 F Toilet and Bathing Facilities:****Non-compliance**

*The toilet room used by children in care is missing disposable towels. Corrected on site.*

*Corrective Action Plan*

*The toilet room will be restocked and a routine established to monitor for adequate supplies.*

Regulation: 8.16.2.38.F.1.

Date to be Completed: 01/03/2019

**Buildings, Grounds & Safety (continued)****8.16.2.38 G Safety Compliance****Non-compliance**

*The home failed to conduct a fire drill for the month(s) of September, October, November, December.*

*Corrective Action Plan*

*A monthly fire drill will be held and recorded.*

Regulation: 8.16.2.38.G.3.

Date to be Completed: 02/02/2019

*The home failed to conduct an emergency preparedness practice drills for at least once a quarter.*

*Corrective Action Plan*

*A home will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.*

Regulation: 8.16.2.38.G.3.

Date to be Completed: 02/02/2019

**8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances****Compliance****8.16.2.38 I Pets****Not Inspected****Additional Comments**

*Provider recently had new flooring put in the home. Due to this, child care items were removed to the enclosed back deck. Discussed with provider the need to clean items before returning to the child care areas. Specifically, dirty sleeping cots were noticed and brought to provider's attention.*

**Signatures**

**Please Note:** Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Rebecca Garcia



Facility Representative: Vickie Garcia